

INDIVIDUAL OPTION WAIVER TRANSPORTATION MILEAGE

Provider Name: _____ **County:** _____ **Date of Review:** _____
Reviewer Name: _____ **ODMRDD Contract #:** _____ **Certification Date:** _____

Item	Rule Citation Continuing Certification Standards	Standard Met S/P/N/NA	Comments
DRIVER ELIGIBILITY ALL PROVIDERS			
1	<p>DRIVER'S LICENSE / INSURANCE / AGE REQUIREMENTS</p> <p>Does the provider have evidence that each driver is at least 18 years old and has a valid driver's license?</p> <p>AGENCY & INDIVIDUAL PROVIDERS: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (C) Standards and requirements for initial and ongoing certification of providers of transportation mileage services. (2) The applicant shall provide written assurance that each driver of the vehicle shall: (a) Possess a valid driver's license and evidence of valid liability insurance coverage and be eighteen years of age or older;</p>		
BACKGROUND CHECK - AGENCY ONLY			
2	<p>ABUSER REGISTRY- AGENCY PROVIDERS ONLY</p> <p>Prior to an employee's hire date did the provider obtain evidence that the employee was not listed on the abuser registry?</p> <p>AGENCY PROVIDERS: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (C) Standards and requirements for initial and ongoing certification of providers of transportation mileage services. (2) The applicant shall provide written assurance that each driver of the vehicle shall: (c) Provide evidence that he/she is not listed on the abuser registry established pursuant to sections 5123.50 to 5123.54 of the Revised Code;</p>		
3	<p>NURSE AIDE REGISTRY- AGENCY PROVIDERS ONLY</p> <p>Prior to an employee's hire date did the provider obtain evidence that the employee was not listed on the nurse aide registry?</p> <p>AGENCY PROVIDER: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (C) Standards and requirements for initial and ongoing certification of providers of transportation mileage services. (2) The applicant shall provide written assurance that each driver of the vehicle shall: (d) Provide evidence that he/she is not listed on the nurse aide registry established pursuant to section 3721.32 of the Revised Code indicating that the director of the Ohio department of health has made a determination of abuse, neglect, or misappropriation of property of a resident of a long-term facility or residential facility by the person;</p>		

Legend: S=Substantial Compliance ~ P= Partial Compliance ~ N= Non-Compliance ~ NA= Not Applicable

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4	<p>BCII / FBI / DRIVER'S ABSTRACT- AGENCY PROVIDERS ONLY</p> <p>Does the provider have evidence the employee BCII check conducted at hire reveal no disqualifying offenses?</p> <p>If the employee has lived in Ohio for less than 5 years prior to employment, does the provider have evidence the employee FBI check conducted at hire reveal no disqualifying offenses?</p> <p>Does the provider have evidence that each new hire provided a driver's abstract prepared by the bureau of motor vehicles?</p> <p>AGENCY PROVIDER: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (C) Standards and requirements for initial and ongoing certification of providers of transportation mileage services. (2) The applicant shall provide written assurance that each driver of the vehicle shall: (g) Undergo a background investigation in accordance with section 5126.281 of the Revised Code and rules 5123:2-1-05 to 5123:2-1-05.1 of the Administrative Code;</p>		
5	<p>PRE-EMPLOYMENT STATEMENT OF CRIMINAL HISTORY- AGENCY ONLY</p> <p>Prior to employment did the employee sign a statement attesting that the employee has not previously been convicted of a disqualifying offense?</p> <p>5123:2-13-05 Individual Options Waiver – Transportation Mileage (C) Standards and requirements for initial and ongoing certification of providers of transportation mileage services. (2) The applicant shall provide written assurance that each driver of the vehicle shall: (h) Have not been convicted of or pleaded guilty to any of the offenses listed in paragraph (J) of rule 5123:2-1-05.1 of the Administrative Code, unless the requirements of paragraph (N) or paragraph (R) of that rule have been met;</p>		
6	<p>PRE-EMPLOYMENT STATEMENT – AGENCY ONLY</p> <p>Prior to employment did the employee/provider sign a statement indicating that if they are charged convicted of or plead guilty to a disqualifying offense they will notify the employer no later than 14 calendar days?</p> <p>AGENCY PROVIDER: 5123:2-13-05 Individual Options Waiver – Transportation Mileage</p>		

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	(C) Standards and requirements for initial and ongoing certification of providers of transportation mileage services. (2) The applicant shall provide written assurance that each driver of the vehicle shall: (i) Report, in writing, to the provider, if he/she is ever formally charged with, convicted of, or pleads guilty to any of the offenses listed in division (E) of section 5126.28 of the Revised Code no later than fourteen calendar days after the date of such charge, conviction, or guilty plea.		
BACKGROUND CHECK - INDIVIDUAL PROVIDER ONLY			
7	INDIVIDUAL PROVIDER ONLY Is the individual provider aware of his/her responsibility to report to the department if he/she is ever formally charged with, convicted of or pleads guilt to any of the disqualifying offenses? INDIVIDUAL PROVIDER: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (C) Standards and requirements for initial and ongoing certification of providers of transportation mileage services. (3) An individual provider shall report to the department if he/she is ever formally charged with, convicted of, or pleads guilty to any of the offenses listed in division (E) of section 5126.28 of the Revised Code. The individual provider shall make such report, in writing, no later than fourteen calendar days after the date of such charge, conviction, or guilty plea.		
TRAINING REQUIREMENTS - ALL PROVIDERS			
8	TRAINING DOCUMENTATION Does the provider maintain written evidence of training for the individual provider and agency employees? AGENCY & INDIVIDUAL PROVIDERS: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (F) Training documentation Providers shall maintain a written record, which may include an electronic record, to verify that they, their employees, subcontractors, and employees of subcontractors meet all certification requirements contained in this rule. This information shall be maintained for each person who has received required training and/or has met other related certification standards. This information shall be presented, upon request by the department or the Ohio department of job and family services.		

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9	<p>FIRST AID/CPR</p> <p>Does the provider have evidence that at the time of employment and there after each driver has certification in first aid and CPR or a medical technician certificate?</p> <p>AGENCY & INDIVIDUAL PROVIDERS: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (C) Standards and requirements for initial and ongoing certification of providers of transportation mileage services. (2) The applicant shall provide written assurance that each driver of the vehicle shall: (b) Have proof of current successful completion of "American Red Cross" or equivalent first aid training and a cardiopulmonary resuscitation certificate or an emergency medical technician certificate at the time of employment and thereafter;</p>		
10	<p>RIGHTS TRAINING</p> <p>Does the provider have evidence that the individual provider or agency employees received rights training at the time of employment?</p> <p>Does the provider have evidence that the individual provider or agency employees received rights training annually?</p> <p>AGENCY & INDIVIDUAL PROVIDER: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (C) Standards and requirements for initial and ongoing certification of providers of transportation mileage services. (2) The applicant shall provide written assurance that each driver of the vehicle shall: (e) Complete training at the time of employment and annually thereafter in the provisions governing rights of individuals set forth in sections 5123.62 to 5123.64 of the Revised Code;</p>		
11	<p>INCIDENT TRAINING</p> <p>Does the provider have evidence that the individual provider and agency employees received training related to Incidents Adversely Affecting Health and Safety prior to providing transportation mileage?</p> <p>Does the provider have evidence that the individual provider and agency employees annually receive training related to Incidents Adversely Affecting Health and Safety?</p>		

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	AGENCY & INDIVIDUAL PROVIDERS: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (C) Standards and requirements for initial and ongoing certification of providers of transportation mileage services. (2) The applicant shall provide written assurance that each driver of the vehicle shall: (f) Complete training at the time of employment and annually thereafter in the requirements of rule 5123:2-17-02 of the Administrative Code relating to incidents adversely affecting health and safety of individuals receiving waiver services;		
OTHER RULE REQUIREMENTS			
12	COMMERCIAL VEHICLES AGENCY & INDIVIDUAL PROVIDERS: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (D) Commercial vehicles Owners and operators of commercial vehicles, including buses, livery vehicles, and taxicabs, that are available for public use and also are used to provide transportation services to home and community-based services waiver enrollees are not subject to the requirements of paragraph (C)(2) or paragraph (C)(3) of this rule. Owners and operators of these types of vehicles are required to meet all federal, state, and local requirements pertaining to the maintenance and operation of these vehicles as well as the fares charged for their use.		
13	SUBCONTRACTING SERVICES AGENCY PROVIDER: 5123:2-13-05 Individual Options Waiver – Transportation Mileage (E) Subcontractors and employees of providers (1) Agency providers seeking certification to provide transportation mileage services to individual options waiver enrollees through the use of subcontractors and/or employees shall assure that the subcontractors, employees of the subcontractors, and/or employees of the certified agency provider meet all requirements of this rule, unless the subcontract involves the use of one or more vehicle types described in paragraph (D) of this rule, in which case the subcontractor and the subcontractor's employees are subject to the requirements of this rule only to the extent that the subcontract involves vehicles that are not of the type described in paragraph (D) of this rule. (2) Individual providers shall neither subcontract the provision of transportation mileage services nor employ anyone else to provide such services.		

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