

**Individual Options Waiver
Continuing Certification Requirements for Home Delivered Meals Review
Individual/Agency**

Provider Name _____ County _____ ODMR/DD Contract # _____
 Reviewer Name _____ Date of Certification _____ Date of Review _____

Item	Waiver Standards & Assurances	Standard Met S/P/N/NA	Comments
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1.	<p>Does the provider meet the Ohio Department of Aging requirements for the preparation, packaging, and delivery of home delivered meals?</p> <p>All providers of this service must meet all applicable regulatory requirements for preparation, packaging and delivery of home delivered meals as defined by the Ohio Department of Aging Title III-C.</p>		
2.	<p>Does the provider meet the following waiver requirements related to ISP compliance?</p> <ul style="list-style-type: none"> a. Participate in ISP meetings if and when requested by the consumer. b. Assure that home delivered meals are delivered as specified in the individual's ISP c. Initiate new orders for home delivered meals within twenty-four (24) hours of the referral if specified by the service plan. d. Prepare and deliver a noon and/or evening meal as indicated by the service plan. All lunch meals will be delivered within one (1) hour of noon. Evening meals may be delivered with noon meals unless one has the capacity to deliver the evening meal within one (1) hour of 5:30 p.m. Evening meals may only be delivered at noon if one can assure that appropriate methods exist to ensure proper and safe handling by the provider and prompt and safe consumption by the consumer. e. Weekend meals- if frozen meals are used, all weekend meals may be delivered on Fridays if one can assure that appropriate methods exist to ensure proper and safe handling and prompt and safe consumption by the consumer. f. Have a qualified dietitian approve and sign all menus, have a registered dietitian plan and write all special menus in accordance with the ISP. 		

Legend: S=Substantial Compliance P= Partial Compliance N=Non Compliance NA= Not Applicable

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3.	Is the provider able to provide two (2) meals per day, seven days per week?		
4.	Does the provider maintain a roster of drivers who are trained and have available back-up staff for scheduled meal deliveries?		
5.	Is the provider cable of providing special diets including, but not limited to, low sodium and low sugar?		
6.	Does the provider ensure that each meal served contains at least one-third of the current recommended dietary allowance as established by the Food and Nutrition Board of the National Academy of Sciences National Research Council?		
7.	Does the provider refrain from leaving food at the residence unless the consumer or a representative is there to receive the food? Does the provider assure that food is not left un-refrigerated or unattended?		

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