

LEVEL ONE WAIVER INFORMAL RESPITE (INDIVIDUAL PROVIDERS)

Provider Name: _____ County: _____ Date of Review: _____
 Reviewer Name: _____ ODMRDD Contract #: _____ Certification Date: _____

Item	Rule Citation Continuing Certification Standards	Standard Met S/P/N/NA	Comments
GENERAL REQUIREMENTS FOR CERTIFIED LIMITED PROVIDERS			
1	<p>Is the limited provider aware of his/her responsibility to report to the department in writing within 14 days if they are ever charged with, convicted of, or plead guilty to any disqualifying offense?</p> <p>5123:2-8-03 (E)(1)(a) E) Standards and requirements for continuing certification of limited providers (1) Criminal background check (a) A limited provider shall report to the department if he or she is ever formally charged with, convicted of, or pleads guilty to any of the offenses listed in division (E) of section 5126.28 of the Revised Code. The limited provider shall make such report, in writing, not later than fourteen calendar days after the date of such charge, conviction or guilty plea.</p>		
2	<p>Is there evidence that the limited provider is not listed on the abuser registry?</p> <p>5123:2-8-03 (E)(1)(b) E) Standards and requirements for continuing certification of limited providers (1) Criminal background check (b)The limited provider shall comply with section 5126.281 of the Revised Code and rule 5123:2-1-05.1 of the Administrative Code.</p>		
3	<p>Is the limited provider able to provide written documentation of the individual's ISP that indicates he/she has been selected by the individual or the individual's guardian to provide informal respite?</p> <p>5123:2-8-03(E)(3) E) Standards and requirements for continuing certification of limited providers (3) Selection by the individual/guardian and individual needs The limited provider shall provide written documentation from the individual's ISP that he or she has been selected by the individual or the individual's guardian to provide informal respite services and shall present such documentation upon request by ODJFS, the department, or the county board. The limited provider shall not agree to provide services to any individual whose needs the limited provider cannot meet.</p>		

Legend: S=Substantial Compliance P= Partial Compliance N=Non Compliance NA= Not Applicable

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4	<p>Is there evidence that prior to delivering services the limited provider participated in an orientation from the responsible family member about the activities required to meet the needs and preferences of the individual?</p> <p>5123:2-8-03(E)(4)(a) (E) Standards and requirements for continuing certification of limited providers (4) Orientation and training by family member (a) Prior to delivering services, the limited provider shall participate in an orientation and resulting training by the responsible family member about activities required to meet the needs and preferences of the individual(s), including any training stipulated for the individual(s) in his/her ISP(s) and other information related to health and welfare needs of the individual who receives informal respite.</p>		
5	<p>Is there evidence that the limited provider received training related to the individual's ISP and as indicated in the individual's ISP annually?</p> <p>5123:2-8-03(E)(4)(b) (E) Standards and requirements for continuing certification of limited providers (4) Orientation and training by family member (b) At least annually, the limited provider shall: (i) Participate in training stipulated for the individual(s) in his/her ISP(s); (ii) Provide written assurance that the limited provider understands reporting requirements set forth in rule 5123:2-17-02 of the Administrative Code relating to incidents adversely affecting health; (iii) Provide written assurance that the limited provider understands the rights of an individual set forth in section 5123.62 of the Revised Code. The limited provider shall report any violations of those rights in accordance with division (B) of section 5123.64 of the Revised Code.</p>		
6	<p>Is there evidence the services were delivered as indicated in the ISP?</p> <p>5123:2-8-03(E)(5)(a) (E) Standards and requirements for continuing certification of limited providers</p>		

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	(5) ISP compliance and notification (a) The limited provider shall implement informal respite services in accordance with the ISP and shall notify the individual or family member if he/she is not able to provide informal respite services.		
7	<p>Is there evidence the limited provider is taking reasonable steps to prevent the occurrence and reoccurrence of incidents adversely affecting health and safety?</p> <p>5123:2-8-03(E)(5)(b) (E) Standards and requirements for continuing certification of limited providers (5) ISP compliance and notification (b) The limited provider has and shall continue to take all reasonable steps necessary to prevent the occurrence or reoccurrence of incidents adversely affecting health and safety including, but not limited to, notification of the incident to the person responsible for services and support administration and the family member.</p>		
8	<p>Is there evidence the limited provider is communicating with the SSA and with the responsible family member for the purpose of coordinating activities to ensure services are provided in accordance with the ISP?</p> <p>5123:2-8-03(E)(5)(c) (E) Standards and requirements for continuing certification of limited providers (5) ISP compliance and notification (c) The limited provider has and shall continue to communicate with service and support administration staff and the responsible family member for the purpose of coordinating activities to ensure that services are provided to the individual in accordance with the ISP and intended outcomes.</p>		
9	<p>Is there evidence the limited provider is not providing services to his/her minor child or to his/her spouse?</p> <p>5123:2-8-03(E)(6)</p>		

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Item	Rule Citation Continuing Certification Standards	Standard Met S/P/N/NA	Comments
	(E) Standards and requirements for continuing certification of limited providers (6) Provider eligibility The limited provider shall not provide informal respite services to his/her minor child (under age eighteen) or to his/her spouse.		

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