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THE OHIO DEPARTMENT OF MRDD

Your Monthly Update For Individual Information Form (IIF) and Individual Data System (IDS) News!

Individual Data System (IDS) e-Bulletin

IDS Data—UPDATE RECOMMENDED

The IDS is scheduled to go live on 8.21.09. In order for all of us to be ready to “flip the switch” it is strongly recommended that you update your IIF data as much as possible to ensure the cleanest data for the transition. Use the documents (i.e., screenshots, data conversion spreadsheet, etc) sent out in the June IDS e-Bulletin *EXTRA* to identify which fields you should focus on (those that are converting to the new system vs. obsolete fields that were eliminated).

NOTE- **we will use current data to pull our NCI sample** for the FY2010 year so “cleaning” your data now is highly recommended!

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For copies of the IDS screenshots, the data conversion document and/or the xml schema, contact Leslie Minnich at leslie.minnich@dmr.state.oh.us

Newsletter Spotlight

NOTICE OF IDS TRAINING—Update

IDS TRAININGS ARE BEING SCHEDULED FOR 8.17.09 - 8.20.09 (2 SESSIONS/DAY)

Watch your e-mail for an IDS e-Bulletin *EXTRA* for more specific information regarding training sessions for IDS and how to sign up.



IDS USER ROLES

IDS User Roles—WHAT IS NEW AND WHAT WILL STAY THE SAME

A “**User Role**” is assigned to each staff person who accesses any of ODMRDD’s web-based applications. With the roll-out of the new IDS, some current user roles will continue without interruption/change and some will be new. New roles will include IDS_Read, IDS_Edit, and IDS_Create.

Staff who currently have any user role in AAI, ODDP, PTS, and/or WL will continue to have that same role. However because we have moved these applications inside the IDS, all will be granted an additional role called IDS_Read. This new role will allow current users to access all of the applications inside the IDS system that they currently use (AAI, ODDP, PTS, and/or WL). This will happen automatically. You will NOT need to complete a new Security Affidavit.

Staff who have current IIF user roles will continue to have the same access but the name of the roles will change (with the exception of IDS_Create, which is new). IDS_Read users (formerly IIF_Read) can see all of the information in the IDS screens but *cannot* create a new record or update current records. IDS_Edit users (formerly IIF_User) can see all of the information in the IDS screens and *can* update current records. IDS_Create can see all information, update all information (including waiting list), create new records, transfer individuals, and can add associate counties to individual records. Each county will be allocated 2 IDS_Create roles.

Reports, Cognos Cubes and other Resources will continue to be available to everyone as before, however functions such as xml upload or download will be solely assigned to IDS_Create.

SEND NEW SECURITY AFFIDAVITS TO ODMRDD ASAP—REQUEST IDS_CREATE (2 per county) Contact leslie.minnich@dmr.state.oh.us if you need to request additional roles.



IDS USER ROLES—Breakdown From Old → New

IIF_Read → IDS_Read No action necessary

IIF_User → IDS_Edit No action necessary but role will be restricted to updates only.

IDS_Create New role, Security Affidavit required.

Questions, comments or to be removed from the listserv— contact leslie.minnich@dmr.state.oh.us